**Student-Led Conferences**

**Portfolio Checklist**

Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Your Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Due Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Use this checklist to make sure each item is **completed** and ready for Student-Led Conferences. Your materials should be placed in the order below. Please check off each item and you will receive a grade for completing all parts of your portfolio.

1. \_\_\_\_ Table of Contents
2. \_\_\_\_ Dear Parent/Guardian Letter
3. \_\_\_\_ Humanities Cover Sheet (on colored paper)
   1. \_\_\_\_ Humanities Work Sample
   2. \_\_\_\_ Final Draft Humanities Reflection
4. \_\_\_\_ Mathematics Cover Sheet (on colored paper)
   1. \_\_\_\_ Math Work Sample
   2. \_\_\_\_ Final Draft Math Reflection
5. \_\_\_\_ Science Cover Sheet (on colored paper)
   1. \_\_\_\_ Science Work Sample
   2. \_\_\_\_ Final Draft Science Reflection
6. \_\_\_\_ Learning Seminar Cover Sheet (on colored paper)
   1. \_\_\_\_ Learning Seminar Work Sample
   2. \_\_\_\_ Final Draft Learning Seminar Reflection
7. \_\_\_\_ Community Cover Sheet (on colored paper)
   1. \_\_\_\_ Community Artifact and/or Reflection
8. \_\_\_\_ Co-Curriculars (optional)
9. Goals for Learning
10. \_\_\_\_ Parent/Guardian Homework